

### **International Green Week Notes on importing products**

The following animal products may only be imported from certain third countries and only from companies licensed to import to the EU:

- Meat
- Milk
- Cheese
- Fish
- Honey
- Eggs
- Untreated materials from the leather industry

Companies not licensed to import animal products to the EU may, under certain circumstances, be granted special permits in accordance with the food hygiene and animal health regulations **for purposes of exhibition and human consumption within the scope of trade fairs in the exhibition halls.**

To apply for the two special permits in accordance with the food hygiene regulations and animal health regulations, the transport company requires the following information by **middle of December** :

1. Type and quantity of products and how processed

- Meat and sausage products from hoofed animals (pigs, sheep, cattle, ...)
- Poultry and poultry products
- Wild game and game products
- Milk and dairy products
- Fish and seafood (clams, crustaceans, molluscs, shellfish)
- Eggs and products containing eggs
- Honey and bee products

2. Name and address of the producer

(EU veterinary control number if issued)

3. Name and address of the sender and Transport Company

4. EU point of entry

5. Recipient of the products, including the name of the exhibition hall and stand numbers

## **Transport to Berlin must include the following documents:**

### **1. Commercial invoice**

Please prepare four original commercial invoices and packing lists under your company letterhead with the following information:

- Complete description of the merchandise with the respective quantities
- Customs tariff number of each individual product
- Name of the exhibition with hall and stand numbers
- Gross and net weight in kg, dimensions of the packages
- Merchandise value per piece and total value of merchandise
- Name and address of the producer

(EU veterinary control number if issued)

- Name and address of the sender and transport company
- EU point of entry
- Recipient of the products, including the name of the exhibition, trade fair hall and exhibition stand

### **2. Special permits**

- Special permit in accordance with the food hygiene regulations from the District Office of Reinickendorf, Berlin

### **and**

- Special permit in accordance with the animal health regulations from the Senate Administration of Health, Environmental Affairs and Consumer Protection (Land Berlin) or the supreme veterinary authority of another Land in Germany.

### **3. Veterinary certificate of the country of origin pursuant to the issued special permit**

The certificate must be issued in the language of the country of origin, in German for the exhibition grounds in Berlin and, in applicable cases, in Polish for the customs office at the border. The certificate must include all necessary product information – a precise description of contents is given when the special permits are issued.

### **4. Authorisation for the transport company at the EU border**

The sender must authorise a transport company in due time for customs and veterinary processing at the EU border. Please send the respective trade fair transport company the documents, forms and authorisations required by the border transport company, so that they will be available to the border transport company in time for transport.

### **5. Transport documents for the carrier**

- TIR carnet
- Commercial invoice
- Authorisation for the transport company

## **6. CVED certificate (common veterinary entry documents for import into the EU)**

At the EU point of entry the driver must present all the documents listed under items 1 through 5 to the authorised border transport company so that the border transport company can initiate processing with customs and the veterinary border inspection post. The veterinarian at the border inspection post will issue a signed and stamped **CVED certificate** according to the papers presented.

**PLEASE NOTE: The CVED certificate is very important! Without this certificate the transport company will not be able to initiate final veterinary processing in Berlin and the merchandise will not be permitted for display in the exhibition halls.**

### **Use of the imported merchandise from companies not licensed for the EU:**

Arrival of the merchandise at the exhibition grounds must be reported immediately by telephone or fax to the veterinary and food supervisory authority at the District Office of Charlottenburg-Wilmersdorf, Berlin. **The merchandise may only be displayed and distributed for consumption on the trade fair premises for the duration of the event. Handing the merchandise over to consumers for them to take away from the exhibition grounds is not permitted.**

### **Contacts:**

District Office of Charlottenburg-Wilmersdorf, Berlin  
Veterinary and food supervisory authority  
Telephone +49 30 9029 29106/29107  
Fax +49 30 9029 29105

### **Transport companies:**

Schenker Deutschland AG  
DB SCHENKERfairs  
Servicegebäude Süd (enter at gate 25)  
Jaffestrasse 2  
14055 Berlin  
Telephone +49 30 34965-420  
Fax +49 30 34965-429  
E-mail: [fairs.berlin@schenker.com](mailto:fairs.berlin@schenker.com)  
Agility Fairs & Events GmbH  
Servicegebäude Süd (enter at gate 25)  
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