



CONDITIONS OF PARTICIPATION OF THE INTERNATIONAL GREEN WEEK 2022

1. Event / organisers

The International Green Week Berlin is an exhibition for food, agriculture, forestry and horticulture with commercial offerings and special exhibits.

The International Green Week Berlin is organised by Messe Berlin in co-ordination with the relevant institutions in the fields of food, agriculture, forestry and horticulture. The venue at the Berlin ExpoCenter City.

2. Dates

Duration of exhibition

January 21–30, 2022

Closing date for entries

August 06, 2021

Opening hours

January 21–30, 2022, 10 a.m.–6 p.m.

Friday, January 28, 2022, 10 a.m.–8 p.m.

Start of stand construction

January 17, 2022

End of stand construction

January 20, 2022

End of stand dismantling

February 01, 2022

Construction and dismantling times daily from 7 a.m. to 10 p.m. (beyond this only after registration).

3. Conditions of admission

The following participants may exhibit at the International Green Week Berlin: companies, institutions and organisations from food industry, agriculture, forestry, Garden and House supplies, see the [Product Groups Index](#).

4. Prices / Stand packages

Stand rental

Group 1: 152,- Euro (basis price)

- Agriculture / Forestry
- Food Industry
 - National and international joint presentations of the food industry;
 - Food industry exhibitors (WEINWERK*, Italy*)

*For these exhibitors occur special terms and conditions, published in the Application Form together with the Conditions of Participation.

Group 2: 160,- Euro (basis price)

- Garden and House supplies

A Minimum display area of 12 m² applies to all stand areas.

The above rental rates are net rates for one (1) square metre of hall floor space and include electricity and water consumption such as exhibitor passes see point 9.

Rental rates do not include statutory value-added tax (19%).

Row stand (1 side open) – Base price

Corner stand (2 sides open) – Base price +10%

Peninsula stand (3 sides open) – Base price +20%

Island stand (4 sides open) – Base price +30%

Fractions of a square metre will be charged as a full square metre.

An additional **AUMA-Fee of 0.60 Euro per square metre** of display space will be levied (statutory value added tax) in accordance with the agreements reached with Exhibition and Trade Fair Committee of German Industry (AUMA).

The stand rental does not include stand construction (walls, electrical connection, waste disposal etc.).

5. Media Package / online catalogue

Primary Exhibitor 399,- Euro

Co-exhibitor 130,- Euro

Co-exhibitor upgrade 269,- Euro

6. Terms of payment

The stand rental is payable in full immediately upon receipt of the confirmation of acceptance, and at the latest by the date given on the invoice and should be remitted to one of the accounts of Messe Berlin. The invoice number and customer number should be quoted when making payment.

7. Advertising and stand design, sales, dismantling

Exhibitors are only permitted to distribute brochures or other advertising material within their own stands. The display, distribution or presentation in poster form of political information is prohibited. The volume for music performances / product presentations must be so appropriate at all times that the neighboring exhibitors will not be disturbed. The use of electronic amplifiers is not allowed. Events at the stand must be announced separately to the fair management.

Direct sales are permitted in principal. (Sales of animals during the event are not permitted.) Dismantling only after 6 p.m., January 30, until February 01, 2022 until 10 p.m. (max.).

8. Technical guidelines, industrial safety laws

You are required to observe the [Technical Guidelines](#) provided on our website www.gruenewoche.com.

You are also obliged to observe the regulations laid down in the Product Safety Act, to which special attention is drawn at the end of the Technical Guidelines.

You are also required to comply with the terms of the law on technical equipment (product safety law), see [Technical Guidelines](#) of Messe Berlin GmbH, Point 5.6.2.



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9. Workers' and exhibitors' passes

Workers' passes will be sent with confirmation of acceptance. Exhibitors are also entitled to exhibitors' passes, which will be sent together with the notification of acceptance, in the following quantities: Three passes for display areas of up to 20 square metres, one pass for each additional 10 square metres of display area. Additional exhibitors' passes can be obtained at a cost of 32.- Euro each.

10. Official permissions

Exhibitors are responsible for ensuring that the necessary approval has been obtained for their activities and those of their staff on their stand or on the grounds, and for the observation of relevant trading laws, health authority and police regulations. Any queries should be addressed to the relevant authorities, in the case of trading laws, to the local authority.

GEMA (Performing Rights Society) - Fees

Approval must be obtained from the GEMA (Performing Rights Society) for any public performance of copyrighted music by sound/picture media (e.g. CD, DVD, Blue-Ray, Flash memory), for instrumental performances or musical presentations as part of radio or television broadcasts or the screening of films.

Applications should be made to the following address:

GEMA

Keithstraße 7
10787 Berlin
Tel. +49 30 212 92 0
email: kontakt@gema.de
Please also make use of the online service at www.gema.de.

Permission for food and beverages

For the serving of food and beverages (including samples) at the exhibition stands, the exhibitor must strictly comply with the statutory provisions, in particular the Catering Act and the Veterinary and Food Inspection Office. This is responsible for applications for a restaurant permit (permission) with regard to the serving of alcohol at the stand.

Ordnungsamt Berlin Charlottenburg-Wilmersdorf

Hohenzollerndamm 174-177
10713 Berlin
Phone: +49-30-9029-29000
Email: ordnungsamt@charlottenburg-wilmersdorf.de
Please also use the Ordnungsamt online service at www.ordnungsamt.berlin.de.

11. Exhibition of animals

For all exhibitors with registered animals, all regulations of the **Tierschutz- und Tiergesundheitsgesetzes (TierSchG, TierGesG)** ("German Animal Health Act") as well as the associated and subsequent laws apply (as amended from time to time).

The exhibition grounds are private. Messe Berlin, represented by the "IGW animal show management", assumes operator responsibility for the temporary cattle loading points according to § 2 "Viehverkehrsverordnung (ViehVerkV)" on the up and down days, for

event-related animal husbandry within the meaning of the TierSchG and the operation of the animal breeding exhibition according to § 3, 4 with guest stalls according to § 8 (ViehVerkV) in all areas of animal residence and traffic.

When the animals are brought to the exhibition grounds, the animal owners must report to the central "IGW animal show management". According to the current STABLE and OPERATING REGULATIONS for all animal areas for the IGW 2022, the "IGW animal show management" is authorized to carry out spot checks of the papers (including vaccination certificates), the animal accommodation and their care on the stand. For this purpose, the "IGW animal show management" must be granted access to the animal accommodations at all times and their professional instructions must be followed. In the event of non-compliance or infringement, the "IGW project management" reserves the right to close the animal accommodation.

Sales of animals during the event are not permitted.

12. Issue of samples

For the provision and serving of food and beverages (including samples) at fair booths, the exhibitor is obliged to strictly comply to the legal regulations of the Law Governing Restaurants Gaststättengesetz) as well as the Veterinary and Food Inspection Office.

Water for the processing of food or for the cleaning of utensils that come into immediate contact with food is only to be obtained from hygienic drinking water taps. The withdrawal from toilet rooms is forbidden.

13. Protection of children and adolescents

The Law for the Protection of Young People in Public Places §9 has to be strictly observed and displayed at stands offering alcoholic drinks. The relevant abstract out of the law has to be clearly visible displayed at the stands. You are requested to ensure that your stand director is fully conversant with this regulation. This also applies to closed events.

14. COVID-19 - hygiene and safety concept

Exhibitors and co-exhibitors are obliged to inform themselves in advance of participating in the event about the currently applicable provisions, laws, ordinances and other orders that have been issued in connection with the containment of SARS-CoV-2 (COVID-19) and stick to it. In addition, exhibitors and co-exhibitors are obliged to observe the [hygiene and safety concept](#) issued by Messe Berlin for the event.

Exhibitors and co-exhibitors must ensure that the third parties commissioned by them are informed about the regulations and measures to be observed and that they adhere to them. In addition, exhibitors and co-exhibitors are responsible for compliance with the applicable hygiene and safety regulations on the exhibition stand. Messe Berlin reserves the right to exclude those affected from participating in the event of any violations of the provisions for containing the COVID-19 virus and/or failure to comply with [hygiene and safety concept](#).



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15. Service for exhibitors

BECO (Berlin Expo Center Online) is our virtual tool to order all necessary services, installations, stand construction and design, insurance, PR work etc. for IGW. In particular, we refer to our "Information on Management of Stands". This information can be found in the download center on our website: www.gruenewoche.de.

16. Radio frequency and radio plant

Operation of high frequency, radio equipment and other transmitters for intended purposes needs to be submitted for approval by the Federal Network Agency for Electricity, Gas, Telecommunication, Post and Railway. Berlin office: Seidelstraße 49, 13405 Berlin, www.bundesnetzagentur.de.

Preferred frequency assignment used by the eventrelated transmission technology is listed in the technical guidelines of Messe Berlin under point 5.11.

If unannounced frequencies are used, this will be prevented as other exhibitors may be permanently disrupted in their trade fair presentations and the technical equipment of third parties may be damaged.

17. General Terms of Business

The [General Terms of Business for trade fairs and exhibitions](#) organized by Messe Berlin also form part of these Conditions of Participation.

CONTACT:

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🌐 www.gruenewoche.de/en/