

Messe Berlin GmbH
 Corporate Communication
 Wolfgang Rogall / Ilka Dreimann
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 D-14055 Berlin

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Email: dreimann@messe-berlin.de

No Deadline

Order form for a press conference room (only for exhibitors at the Green Week)

Applications are processed in the order in which they are received

Name of exhibitor:		
Hall / stand number:		

Recipient of services/ regulator:

VAT ID no.:											
Name (1):											
Name (2):											
Name (3):											
Street (1):											
Street (2):											
Postal code:				City:				Country:			
Telephone:						Fax:					
Email:						Contact:					

Invoice address (if different from recipient of services/ regulator):

Name (1):											
Name (2):											
c/o											
Street (1):											
Street (2):											
Postal code				City:				Country:			
Telephone:						Fax:					
Email:											

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We hereby order the following:

Press conference rooms in the Press Centre
(duration of rental: 60 minutes incl. setting up and dismantling)

Date: _____	Time: _____
<input type="checkbox"/> Room A (approx. 100 persons)	EUR 350.--
<input type="checkbox"/> Room B (approx. 50 persons)	EUR 350.--
<input type="checkbox"/> Room C (approx. 300 persons)	EUR 500.--
for one hour plus statutory VAT / sales tax	
Topic: _____	
Dates to be published in the press calendar:	<input type="checkbox"/> yes <input type="checkbox"/> no
Agency / organizer responsible for holding the event:	_____
Telephone: _____	Email: _____

Company stamp

Date / signature

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